

**CENTRAL STATE HOSPITAL
LOCAL HUMAN RIGHTS COMMITTEE MEETING
MINUTES**

**Central State Hospital
26317 W. Washington Street
Building 113, Main Conference Room
Petersburg, Virginia 23803
April 4, 2008
8:30 am Regular Meeting**

Attendance:

Violet Hite, Chair; Member; Jane Clayborne, Vice-Chair; Member; Chana Ramsey, Member; Isabel Vartanian, Member; and Randi Key, Member.

Guests:

Dr. Charles Davis, CSH Hospital Director; Jennifer Barker, CSH Director of Patient Relations; Jim Bell, CSH Forensic Director; Michael Curseen, Human Rights Advocate/OHR; Carrie Flowers, Human Rights Advocate/ OHR; Ansley Perkins/OHR and Rose Mitchell, Executive Secretary/OHR

Absent:

Linda Masri, Member

I. Call to Order: 8:35 am

II. Minutes of March 7, 2008 Meeting

Action: The minutes of the March 7, 2008 were approved.

III. Public Comment:

Ms. Hite, Chair, welcomed our newest member, Randi Key to our Committee.

Mr. Curseen informed the Committee that although no committee members were able to attend the Volunteer Luncheon, a trophy recognizing all Committee members was sent to the Office of Human Rights via mail.

Mr. Curseen also distributed the newly revised Rules and Regulations to all members and briefly reviewed the changes that had been made. Mr. Curseen explained that the previous sections for informal and formal complaints were combined under a single heading titled Complaint Resolution Process. Mr. Curseen shared that all complaints are now required to be reported to the Office of Human Rights and that the patient may grant a provider an extension

of the time frame for resolving informal complaints. Mr. Curseen pointed out the newly developed index at the back of the Regulation, stating that the index will make navigating thru the regulations easier.

IV. New Business

A. Monthly Variance Report for March 08 – Presented by Jim Bell, Forensic Director

Mr. Bell reported that there were no reportable incidents involving the four approved forensic variances during the month of March 2008.

Action: The Committee approved a motion to accept Mr. Bell's report.

(Executive Session)

The committee approved a Motion to move into Executive session pursuant to VA Code 2.2-3711 (A), Paragraph 15, for the protection of the privacy of individuals and their records in personal matters not related to public business.

The following subject matters were discussed in Executive Session:

Monthly Abuse Summaries – February 2008
Formal Human Rights Complaints – March 2008
Aggression Management Plans
Spit Guard Usage – March 08

(Return to Open Session)

Upon reconvening in open session, the Central State Hospital Local Human Rights Committee certified that to the best of each member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the closed session were discussed in closed session

B. Monthly Abuse Summary: February 2008 – Presented by Jennifer Barker

Action: The LHRC approved a motion to accept Mrs. Barker's report.

C. Formal Human Rights Complaints – March 2008 – Presented by Jennifer Barker

Action: The Committee approved a motion to accept Mrs. Barker's report, with the exception of not discussing C.S. formal complaints, pending a possible fact-finding in the future.

D. Update Review of Aggression Management Plans - Presented by Jennifer Barker

Mrs. Barker told the Committee that the Aggression Management Plan requested changes, that the Committee requested, had been made.

Action: The Committee approved a motion to accept Mrs. Barker's report.

E. Spit Mask Usage – March 2008 – Presented by Michael Curseen

Mr. Curseen reported that there was no reportable usage of the spit mask during the month of March 2008.

Action: The LHRC approved a motion to accept Mr. Curseen's report.

V. Follow-up Business

1. LHRC Follow-up: Update Regarding the Implementation of the Hospital's Satisfaction Survey for Building 39 Living Areas RE: Environmental Checks– Building 39 – Presented by Mrs. Barker

Mrs. Barker reported that environmental checks are being done at the change of each shifts and any issues encountered are sent to the hospital administrative assistants (HAA).

Action: Committee approved a motion to accept Mrs. Barker's report.

VI. Director's Comments:

Dr. Davis told the Committee that he attended the SSAMA on April 1st and 2nd 2008 to further discuss the reduction of seclusion and restraints. Dr. Davis stated that this was a very good meeting and a number of new strategies were presented.

Ms. Clayborne asked if the new restraint chair had been put in place at CSH, and Mrs. Barker responded that staff training is still going on.

Adjournment: 9:50 A.M.

Next Meeting Date: May 2, 2008