

CENTRAL STATE HOSPITAL  
LOCAL HUMAN RIGHTS COMMITTEE MEETING  
MINUTES

Central State Hospital  
26317 W. Washington Street  
Petersburg, Virginia 23803  
Building 113 – Main Conference Room  
December 3, 2014  
7:00pm

**Attendance:** Liesl Lipford, Chair; Barbara Davis, Member; Marco Thomas, Member

**Guests:** Jennifer Barker, Director of Patient Relations and Staff Development; Walter Small, Human Rights Advocate; Terri Langster, Patient Relations and Staff Development; Ronald Forbes, Hospital Medical Director; Carrie Flowers, Human Rights Advocate; Taneika Goldman, Human Rights Advocate; Juliann Wareham, Patient Relations and Staff Development

**Absent:** Isabel Vartainien, Member; Hannibal Tuck Vice-Chair;

**I. Call to Order – Introductions**

**II. Minutes of September 3, 2014 Meeting and Minutes of November 5, 2014 Meeting**

**Action:** The committee approved the minutes of September 3, 2014 and November 5, 2014 meetings.

**III. Public Comment: None**

**IV. Old Business:**

- A. Monthly Variance Report for September 2014**– Presented by Jennifer Barker on behalf of James Bell, Director, Forensic Services.

**Action:** The Committee accepted and approved the monthly variance report reported by Ms. Barker on behalf of Mr. Bell for September 2014 and October 2014 concerning the four forensic variances.

- B. Fact Finding Hearings and Format** ~ Presented by Jennifer Barker, Director of Patient Relations and Staff Development

Ms. Barker and Ms. Montgomery gave a brief presentation of safety and the upcoming hearings to the present members.

**(Executive Session)**

The committee approved a motion to move into Executive Session pursuant to VA Code 2.2-3711 (A), Paragraph 15, for the protection of the privacy of individuals and their records in personal matters not related to business.

**The following subject matters were discussed in Executive Session:**

**Monthly Abuse Summaries –August 2014 and September 2014**

**Formal Human Rights Complaints –September 2014 and October 2014**

**Spit Guard Usage –September 2014 and October 2014**

**(Return to Open Session)**

Upon reconvening into open session, the Central State Hospital Local Human Rights Committee certified that to the best of each member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the closed session were discussed in closed session.

- C. Monthly Abuse Summary: August 2014 and September 2014– Presented by Jennifer Barker, Director of Patient Relations and Staff Development

**Action:** The Committee Approved the Monthly Abuse Summary for August 2014 and September 2014 presented by Jennifer Barker, Director of Patient Relations and Staff Development.

- D. Formal Human Rights Complaints –September 2014 and October 2014– Presented by Jennifer Barker, Director of Patient Relations and Staff Development

**Action:** The Committee approved the Formal Human Rights Complaints for September 2014 and October 2014 presented by Jennifer Barker, Director of Patient Relations and Staff Development..

- E. Seclusion and Restraint Data Summary; Comparisons of S/R Incidents and Totals for August 2014 and September 2014~ Presented by Vicki Montgomery, Director Central State Hospital

**Action:** The Committee approved the Seclusion and Restraint Data Summary for August 2014 and September 2014 presented by Ms. Montgomery, Director Central State Hospital.

- F. Spit Guard Usage for September 2014 and October 2014 – Presented by Taneika Goldman, Human Rights Advocate.

Ms. Goldman reported that there were no spit guard uses for September 2014 and October 2014.

**Action:** The committee approved the Spit Guard Usage Report for September 2014 and October 2014 presented by Taneika Goldman, Human Rights Advocate.

**V. New Business**

- A. Monthly Variance Report for November 2014– Presented by Jennifer Barker on behalf of James Bell, Director, Forensic Services.

**Action:** The Committee accepted and approved the monthly variance report reported by Ms. Barker on behalf of Mr. Bell for November 2014 concerning the four forensic variances.

**(Executive Session)**

The committee approved a motion to move into Executive Session pursuant to VA Code 2.2-3711 (A), Paragraph 15, for the protection of the privacy of individuals and their records in personal matters not related to business.

**The following subject matters were discussed in Executive Session:**

**Monthly Abuse Summaries –October 2014**

**Formal Human Rights Complaints –November 2014**

**Spit Guard Usage –November 2014**

**(Return to Open Session)**

Upon reconvening into open session, the Central State Hospital Local Human Rights Committee certified that to the best of each member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the closed session were discussed in closed session.

- B. Monthly Abuse Summary: October 2014 – Presented by Jennifer Barker, Director of Patient Relations and Staff Development

**Action:** The committee approved the Monthly Abuse Summary for October 2014 presented by Jennifer Barker, Director of Patient Relations and Staff Development.

- C. Formal Human Rights Complaints –November 2014 – Presented by Jennifer Barker, Director of Patient Relations and Staff Development

**Action:** The committee approved the Formal Human Rights Complaints presented by Jennifer Barker, Director of Patient Relations and Staff Development.

- D. Seclusion and Restraint Data Summary; Comparisons of S/R Incidents and Totals for October 2014 ~ Presented by Jennifer Barker, Director of Patient Relations and Staff Development

**Action:** The committee approved the Seclusion and Restraint Data Summary for the month of October 2014 presented by Jennifer Barker, Director of Patient Relations and Staff Development.

E. Spit Guard Usage for November 2014– Presented by Taneika Goldman, Human Rights Advocate.

Ms. Goldman reported that there were no uses of spit guard for the month of November 2014.

**Action:** The committee approved the Spit Guard Usage report presented by Taneika Goldman, Human Rights Advocate.

**LHRC Follow up: None**

VI. **Director's Comments: None**

VII. **Adjournment**

**Next Meeting:** January 7, 2015 – Building 113 – Main Conference Room.