

CENTRAL STATE HOSPITAL
LOCAL HUMAN RIGHTS COMMITTEE MEETING
MINUTES

Central State Hospital
26317 W. Washington Street
Petersburg, Virginia 23803
Building 113 – Main Conference Room
November 1, 2013
8:30am

Attendance: William Lightfoot Vice-Chair; Isabel Vartanian, Member Barbara Davis, Member;

Guests: Vicki Montgomery, CEO/Director Central State Hospital; Jennifer Barker, Director of Patient Relations and Staff Development; Juliann Wareham, Patient Relations and Staff Development; Walter Small, Human Rights Advocate; Terri Langster, Patient Relations and Staff Development; Jim Bell, Director of Forensics; L. Stith, Security; J Robinson, Security; T. Burton, Security; L. Scott, Security.

Absent: Blondena Mallory, Member; Hannibal Tuck, Chair; Liesl Lipford, Member

Call to Order – Introductions

I. Minutes of September 2013 Meeting

Action: The committee approved the meeting minutes from the September 2013 meeting.

II. Public Comment:

III. New Business

A. Monthly Variance Report for September and October 2013– Presented by James Bell, Director, Forensic Services.

Action: The Committee approved a motion to accept the monthly variance reported by Mr. Bell for September 2013 and October 2013 concerning the four forensic variances.

(Executive Session)

The committee approved a motion to move into Executive Session pursuant to VA Code 2.2-3711 (A), Paragraph 15, for the protection of the privacy of individuals and their records in personal matters not related to business.

The following subject matters were discussed in Executive Session:

Monthly Abuse Summaries – August and September 2013

Formal Human Rights Complaints – September and October 2013

Spit Guard Usage – September and October 2013

(Return to Open Session)

Upon reconvening into open session, the Central State Hospital Local Human Rights Committee certified that to the best of each member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the closed session were discussed in closed session.

- B. Monthly Abuse Summary: August and September 2013 – Presented by Jennifer Barker, Director of Patient Relations and Staff Development

Action: The Committee approved the abuse data report presented by Ms. Barker for August and September 2013.

- C. Formal Human Rights Complaints –September and October 2013 – Presented by Juliann Wareham, Clinical Specialist, Patient Relations and Staff Development

Action: The Committee approved the report presented by Ms. Wareham for August 2013.

- D. Seclusion and Restraint Data Summary; Comparisons of S/R Incidents and Totals for September 2013 and October 2013 vs. September 2013 and October 2012 ~ Presented by Vicki Montgomery, Director Central State Hospital

Action: The Committee accepted the Seclusion and Restraint data report presented by Ms. Montgomery for September 2013 and October 2013.

- E. Spit Guard Usage for September 2013 and October 2013– Presented by Walter Small, Human Rights Advocate.

Action:

There was no reported use of Spit Guard for the month of September 2013.

There was one reported usage of the spit guard mask for October 2013. The usage was consistent with hospital policy and procedure governing the usage of the spit mask.

- F. Request for Variances – Presented by Jim Bell, Forensics Director and Members of Security.

Action: The Committee approved the Request for Variances presented by Jim Bell and the Members of Security.

G. Petitions – Presented by Walter Small, Human Rights Advocate.

Mr. Small presented the committee with four fact finding petitions. The LHRC discussed the petitions and set the hearing date for Friday December 6, 2013. Ms. Barker requested an extension to allow for an additional 5 working days in completing the hospitals responses. The LHRC unanimously approved the additional 5 working days to allow for 10 working days to complete the petition responses.

IV. **Old Business:**

A. Civil Ward Rules Review and Approval ~ Presented by Jennifer Barker, Director of Patient Relations and Staff Development.

Action: The Committee approved the Civil Ward Rules Review presented by Jennifer Barker, Director of Patient Relations and Staff Development

V. **LHRC Follow up: None**

VI. **Director's Comments:** Ms. Montgomery spoke about the ongoing Human Rights Regulations Revision. She stated the committee is looking at the complaint process and she is hopeful when the revisions are made there will be a clearer definition of what is truly a human rights complaint and what is just a compliant. She stated that everyone has a right to complain but hopes there is a differentiation between the two. She also was proud to announce that CSH was just recognized by Joint Commission as a top performer on key quality measures in 2012.

VII. **Adjournment**

Next Meeting: December 6, 2013 –Building 39 – Fact Finding Hearing.