

CENTRAL STATE HOSPITAL
LOCAL HUMAN RIGHTS COMMITTEE MEETING
MINUTES

Central State Hospital
26317 W. Washington Street
Petersburg, Virginia 23803
Building 113, Main Conference Room
December 2, 2011
8:30am Regular Meeting

Attendance: Hannibal Tuck, Chair; Jane Clayborne, Vice-Chair; Isabel Vartanian, Member; William Lightfoot, Member; Barbara Davis, Member

Guests: Vicki Montgomery, CEO/Director Central State Hospital; Ronald Forbes, M.D., Medical Director; Jennifer Barker, Director of Patient Relations and Staff Development; Reta Martin, Patient Relations and Staff Development; James Bell, Forensic Director; Michael Curseen, Region IV Human Rights Manager/OHR; Walter Small, Human Rights Advocate Senior OHR; Teresa Langster, Patient Relations; David Shue, CLAS.

Absent: Jillian Taylor, Secretary; Blondena Mallory, Member

I. Call to Order – Introductions

II. Minutes of November 4, 2011 Meeting

Action: The Committee approved the draft minutes with corrections for November 4, 2011.

- III. Public Comment:** Mr. Chu announced the Southside Campus in Petersburg, Virginia, consisting of Central State Hospital, Hiram Davis Medical Center and Southside Virginia Training Center are committed to promoting cultural and linguistic competence (CLC) in operations and service delivery by working closely with staff, clients, individuals and families receiving services, whose backgrounds vary by race, ethnicity, religion, and language. The campus facility directors appointed staff members to serve on a regional "Southside CLAS Committee". Mr.Chu, announced he has been appointed as Chair of the CLAS Committee and this committee is tasked with overseeing the planning, development, monitoring, reporting, evaluating and improving all CLAS related activities and outcomes. The primary goal of this committee is to ensure that the principles and activities of cultural and linguistic competence can be fully integrated throughout the campus facilities and undertaken in partnership with staff, clients, individuals, families and communities being served.

Action: The Committee requested Mr. Chu provide a 6 month follow up (July 2012), into the progress of the CLAS Committee.

IV. New Business

- A. Monthly Variance Reports for November 2011 – Presented by James Bell, Director, Forensic Services.

Action: The Committee approved a motion to accept the monthly variance reported by Mr. Bell for November 2011 concerning the four forensic variances.

(Executive Session)

The committee approved a motion to move into Executive Session pursuant to VA Code 2.2-3711 (A), Paragraph 15, for the protection of the privacy of individuals and their records in personal matters not related to business.

The following subject matters were discussed in Executive Session:

Monthly Abuse Summaries – October 2011

Formal Human Rights Complaints – November 2011

Spit Guard Usage – November 2011

(Return to Open Session)

Upon reconvening on open session, the Central State Hospital Local Human Rights Committee certified that to the best of each member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the closed session were discussed in closed session.

- B. Monthly Abuse Summary: October 2011 – Presented by Jennifer Barker, Director of Patient Relations and Staff Development

Ms. Barker presented the abuse data covering October 2011.

Action: The Committee accepted the abuse data reports presented by Ms. Barker for October 2011.

- C. Formal Human Rights Complaints – November 2011 – Presented by Jennifer Barker, Director of Patient Relations and Staff Development

Action: The Committee approved a motion to accept Ms. Barker's report.

- D. Seclusion and Restraint Data Summary; Comparisons of S/R Incidents and Totals for November 2011 vs. November 2010 ~ Presented by Vicki Montgomery, Director Central State Hospital

Ms. Montgomery explained there has been a recent system upgrade in Avatar. Avatar is the system wide database for patient information. Since the upgrade there have been some struggles to get data pulled. As such, this month we are not able to show as comprehensive of

a report. We remain optimistic all problems with the system will be correct for next months. This month we will review the pie chart which provides us the big picture. With that said, the pattern we have been discussing continues as 4 patients represented 59% of the seclusion and restraint for the month of November.

Action: The committee approved a motion to accept Ms. Montgomery's report for November 2011.

- E. Spit Guard Usage for November 2011 – Presented by Walter Small, Human Rights Advocate Senior OHR.

Mr. Small reported there were two reported usages of the spit guard masks for November 2011. The usage was consistent with hospital policy and procedure governing the usage of the spit mask.

Action: The committee approved a motion to accept Mr. Small's report for November 2011.

VII. LHRC Follow up - None

Director's Comments

The hospital is awaiting the budget report outcomes. Ms. Montgomery wished everyone a very happy and safe holiday season.

Ms. Claiborne asked if there was any information on the patients we had been housing for Eastern State Hospital.

Ms. Montgomery explained the hospital has been housing 15-17 patients for Eastern State as they did not have the bed space. As of now there are only 6 patients waiting for beds. That is a significant difference and there has been significant progress made. Ms. Montgomery along with Mr. Jack Wood, the director of Eastern State Hospital has been reporting to the State Human Rights Committee at intervals and will be reporting at the January 2012 meeting on the progress made.

VIII. Adjournment

Next Meeting: January 6, 2012 – Building 113 – Main Conference Room