

**CENTRAL STATE HOSPITAL  
LOCAL HUMAN RIGHTS COMMITTEE MEETING  
DRAFT MINUTES  
Central State Hospital  
26317 W. Washington Street  
Petersburg, Virginia 23803  
Building 39  
Library  
June 3, 2011  
8:30 am Regular Meeting**

**Attendance:**

Jane Clayborne, Chair; Violet Hite, Vice-Chair; Hannibal Tuck, Member; Blondena Mallory; William Lightfoot, Member; Linda Masri, Member;

**Guests:**

Jennifer Barker, Director of Patient Relations & Staff Development; Ronald Forbes, M. D., Medical Director; Michael Curseen, Region IV Human Rights Manager/ OHR; Walter Small, Human Rights Advocate Senior/OHR; Reta Martin, Patient Relations & Staff Development; Teresa Langster, Patient Relations & Staff Development

**Absent:** Jillian Taylor, Secretary;

**I. Call to Order - Introductions: 8:31 am**

**II. Minutes of May 6, 2011 Meeting**

**Action:** The Committee approved the draft minutes for the May 6, 2011.

**III. Public Comment: None**

**IV. New Business**

**A. Monthly Variance Reports for April 2011** – Presented by Jim Bell, Forensic Director

**Action:** The Committee approved a motion to accept the monthly variance reports verbally reported by Ms. Barker for April 2011 concerning the four forensic variances.

**(Executive Session)**

The committee approved a Motion to move into Executive session pursuant to VA Code 2.2-3711 (A), Paragraph 15, for the protection of the privacy of individuals

and their records in personal matters not related to public business.

**The following subject matters were discussed in Executive Session:**

**Monthly Abuse Summaries – April 2011**

**Formal Human Rights Complaints – May 2011**

**Spit Guard Usage – May 2011**

**(Return to Open Session)**

Upon reconvening in open session, the Central State Hospital Local Human Rights Committee certified that to the best of each member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the closed session were discussed in closed session

- B.** Monthly Abuse Summary: April 2011 – Presented by Jennifer Barker, Director of Patient Relations and Staff Development

Ms. Barker presented the abuse data covering April 2011

**Action:** The Committee accepted the abuse data reports presented by Ms. Barker for April 2011.

- C.** Formal Human Rights Complaints – May 2011 ~ Presented by Jennifer Barker, Director of Patient Relations and Staff Development

**Action:** The Committee approved a motion to accept Ms. Barker's report.

- D.** Seclusions & Restraint Data Summary; Comparisons of S/R Incidents and Totals for May 2011 & May 2010 ~ Presented by Jennifer Barker, Director of Patient Relations and Staff Development

Ms. Barker presented the seclusion & restraint comparisons for May 2011 and May 2010 and the data showed a decrease in the # of seclusion and restraint events from May 2010 to May 2011. The data presented for May 2011 indicates that 1 patient accounted for 15.8% of the restraint orders and 2 patients accounted for 34% of the restraint orders out of a total patient population of 259 patients. For patients averaging 1 -5 restraint orders, 22 of the 36 patients restrained accounted for 18.3% of the restraint usage for May 2011. Seclusion and restraint orders for May 2011 without outliers totaled 140 and with outliers included totaled approximately 245 orders.

**Action:** The Committee approved a motion to accept Ms. Barker's report.

**E. Spit Guard Usage- Presented by Michael Curseen, Region IV Human Rights Manager / OHR**

Mr. Curseen reported that there was one reported usage of the spit mask for May 2011 but that the documentation presented on the spit mask form had been incorrectly reported on the AOD 24 hour report. The incorrect time listed on the AOD 24 hour report was reconciled with the spit mask report form prior to the LHRC meeting.

**Action:** The Committee approved a motion to accept Mr. Curseen's report.

**F. LHRC/CSH Cooperative Agreement – Presented by Michael Curseen, Region IV Human Rights Manager / OHR**

Mr. Curseen reviewed the Cooperative Agreement with Committee members and the Hospital Director. Mr. Curseen reviewed the cooperative agreement and explained that the language was crafted by the State Human Rights Committee for use by all LHRCs.

**Action:** The Hospital Director signed the Cooperative Agreement

**G. Election of Officers – Chair, Vice-Chair, Secretary**

The committee nominated Mr. Hannibal Tuck, Chair; Ms. Jane Clayborne, Vice-Chair and Ms. Jillian Taylor, Secretary

**Action:** The Committee approved a motion to elect the nominees for Chair, Vice-Chair and Secretary.

**V. Follow-up Business: None**

**VI. Director's Comments:**

Ms. Barker shared that the Hospital Director was unable to attend the LHRC meeting due to the birth of her granddaughter.

**VII. Recognition of LHRC Members:**

The Committee recognized Ms. Violet Hite and Ms. Linda Masri for their volunteer service and fulfillment of two 3 year terms on the CSH LHRC. Ms.

Hite and Ms. Masri were awarded certificates of appreciation plaques signed by the DBHDS Commissioner and State Human Rights Director

**VIII. Adjournment: 10:25 A. M.**

**Next Meeting Date:** The Committee approved a motion to cancel the July 8, 2011 LHRC meeting. The next LHRC meeting is scheduled for August 5, 2011. The meeting will be held in the Visitation Room of the Forensic Unit - Building 39 at 8:30 A.M.