

**CENTRAL STATE HOSPITAL
LOCAL HUMAN RIGHTS COMMITTEE MEETING
DRAFT MINUTES
Central State Hospital
26317 W. Washington Street
Petersburg, Virginia 23803
Building 113, Main Conference Room
November 5, 2010
8:30 am Regular Meeting**

Attendance:

Jane Clayborne, Chair; Violet Hite, Vice-Chair; Linda Masri, Member, Hannibal Tuck, Member; William Lightfoot, Member;

Guests:

Vicki Montgomery, Hospital Director; Jennifer Barker, Director of Patient Relations & Staff Development; Reta Martin, CSW, Patient Relations & Staff Development; James Bell, Forensic Director; T. G. Sriram, M. D.; Michael Curseen, Region IV Human Rights Manager/ OHR

Absent: Jillian Taylor, Secretary

I. Call to Order: 8:30 am

II. Minutes of October 1, 2010 Meeting

Action: The draft minutes for the October 1, 2010 meeting were approved with a correction made to language concerning a specific reference regarding the LHRC Chair following the public comment period at the October 1, 2010 LHRC meeting.

III. Public Comment:

Ms. Jane Clayborne recognized and offered congratulations to Ms. Montgomery on her appointment as the Hospital Director/CEO for Central State Hospital. Ms. Clayborne, Chair reviewed a letter of appreciation from the State Human Rights Committee Chair dated November 2, 2010 for the willingness of the CSH LHRC to serve as the LHRC for VCBR clients and to advise the CSH LHRC that the VCBR leadership team has chosen to pursue other avenues to insure compliance with the Rules and Regulations to protect the rights of clients at that facility.

IV. New Business

- A. Monthly Variance Reports for October 2010** – Presented by Jim Bell, Forensic Director

Mr. Bell reported that there were no reportable incidents involving the four approved forensic variances during the months of October 2010.

Action: The Committee approved a motion to accept Mr. Bell's reports.

(Executive Session)

The committee approved a Motion to move into Executive session pursuant to VA Code 2.2-3711 (A), Paragraph 15, for the protection of the privacy of individuals and their records in personal matters not related to public business.

The following subject matters were discussed in Executive Session:

- Monthly Abuse Summaries – September 2010**
- Formal Human Rights Complaints – October 2010**
- Spit Guard Usage – October 2010**
- Biannual Summary of Aggression Management Plans**

(Return to Open Session)

Upon reconvening in open session, the Central State Hospital Local Human Rights Committee certified that to the best of each member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the closed session were discussed in closed session

- B. Monthly Abuse Summary: September 2010** – Presented by Jennifer Barker, Director of Patient Relations and staff Development

Ms. Barker presented the abuse data covering September 2010

Action: The Committee accepted the abuse data reports presented by Ms. Barker for September 2010.

- C. Formal Human Rights Complaints – October 2010** – Presented by Jennifer Barker, Director of Patient Relations and Staff Development

Action: The Committee approved a motion to accept Mrs. Barker's reports.

- D. Biannual Report of Informal Human Rights Complaints for Period Covering May 2010 through October 2010**
Presented by Jennifer Barker, Director of Patient Relations and Staff Development

Ms. Barker provided the Committee with a DBHDS CHRIS generated

report detailing the status of the informal complaint cases covering the period may 1, 2010 through October 31, 2010. Although this report contained the category and sub-category of each complaint, including the date the complaint was made and the closure date, the system generated report is unable to provide the specific details of each complaint unlike previous reports provided to the Committee. Ms. Barker explained that the change in the reporting format was due to the department's requirement that the hospital assume responsibility for entering all formal and informal complaints. The previous reporting format provided to the LHRC was generated from Ms. Barker's own database which included specific details of each complaint. However, since the DBHDS CHRIS version is unable to generate specific information in a report format, Ms. Barker would be required to enter all informal complaint data twice in order to generate the previous detailed report and the reporting information required by the DBHDS.

Action: The Committee approved a motion to accept the DBHDS CHRIS reporting data format for all future biannual reports of informal complaints.

E. Seclusions & Restraint Data Summary; Comparisons of S/R Incidents and Totals for October 2010 & October 2009 ~
Presented by Vicki Montgomery, Acting Director

Ms. Montgomery commented that 52% of the seclusion/restraint occurring during this reporting period was incurred by two patients. Ms. Montgomery also shared that the S/R workgroup is reviewing extensive use thresholds and considering ways to expedite the hospital's response to outliers which cause data spikes as well as to redefine S/R thresholds in order to generate an early response and to impact these incidents in a more proactive manner.

Action: The Committee approved a motion to accept Ms. Montgomery's report.

F. Spit Guard Usage- Presented by Michael Curseen, Region IV Human Rights Manager / OHR

Mr. Curseen shared that there were no reported uses of the spit mask for October 2010.

Action: The Committee approved a motion to accept Mr. Curseen's report.

G. Agency Research and Human Subjects Committee – Research Study RE: Effect of Treatment of Vitamin D Deficiency in Patients at CSH.

Dr. T. G. Sriram, Chair, Agency Research and Human Subjects

Committee presented the research study to committee members and responded to questions and comments from the LHRC.

Action: The LHRC approved a motion to accept Dr. Sriram's research presentation.

H. LHRC Response to Public Comments Received on October 1, 2010

The Committee reviewed proposed written responses to each public comment presented by the LHRC Chair.

Action: The Committee approved a motion to provide individual written responses to each individual presenting public comments at the October 1, 2010 LHRC meeting.

I. Director's Update Concerning Improvements Made to Dental Procedures for CSH Patients

Ms. Montgomery shared that CSH following the investigation of the HWDMC dental practices, CSH sought to provide community dental services for CSH patients and explained that there was difficulty in locating dentists in the community who were willing to work with the CSH patient population. However, since the early part of 2010, Ms. Montgomery reported that the HWDMC dental clinic has become fully staffed and that dental services that meet the standards of care are now available to CSH patients who are provided a designated block of time in which to be seen regularly and each patient will be individually seen and receive a clinical assessment on an individualized basis along with regularly scheduled dental; screenings and examinations. HWDMC will also accept any emergency cases immediately.

Action: The Committee approved a motion to accept Ms. Montgomery's report.

J. Annual Review of CSH Housekeeping Patient Satisfaction Survey

The Committee received Ms. Barker's report of the forensic patient's overall feedback to a Ward Cleanliness Survey addressing the cleanliness of each living environment in building 39.

Action: The Committee approved a motion to accept Ms. Barker's report.

K. Forensic LHRC 2011 Meeting Schedule for Forensic Patients in Buildings 39 and 96

The Committee approved a motion to hold LHRC meetings in the forensic buildings according to the following schedule:

February 2011 - Bldg. 96
May 2011 – Bldg 39;
August 2011 – Bldg. 96;
November 2011 – Bldg. 39.

V. Follow-up Business:

1. Update of Hospital's Actions Taken In Response to Complaint Concerning P. T.

Ms. Montgomery and Ms. Barker addressed the formal complaint filed by P. T. and P. T's authorized representative and reported that the patient's requested relief has been granted and that the patient and the authorized representative are satisfied.

Action: The Committee approved a motion to accept Ms. Barker's follow-up report.

VI. Director's Comments:

Ms. Montgomery expressed appreciation of the support given by the LHRC during her service as Acting Hospital Director. Ms. Montgomery shared that she endeavors to balance patient's restrictions with patient's freedoms. Ms. Montgomery also encouraged open communication between the Office of Human Rights and the Director's Office in an effort to work together to insure that the rights of patients are upheld and stated that she will try to be responsive to any human rights issues which may arise.

VIII. Adjournment: 10:20 A.M.

Next Meeting Date: December 3, 2010. The meeting will be held in the Main Conference Room of Building 113 at 8:30 A.M.