

# **DRAFT**

## **CENTRAL STATE HOSPITAL LOCAL HUMAN RIGHTS COMMITTEE MEETING MINUTES**

**Central State Hospital  
26317 W. Washington Street  
Building 113, Main Conference Room  
Petersburg, Virginia 23803**

**October 2, 2009**

**8:30 am Regular Meeting**

### **Attendance:**

Jane Clayborne, Chair; Violet Hite, Vice-Chair; Isabel Vartanian, Member; William Lightfoot, Member; and Linda Masri, Member

### **Guests:**

Dr. Ronald Forbes, CSH Medical Director; Jennifer Barker, CSH Director of Patient Relations; Michael Curseen, Human Rights Advocate/ OHR; Ansley Perkins, Human Rights Advocate/OHR; Reta Martin CSH Social Worker; and Rose Mitchell, Executive Secretary/OHR.

### **Absent:**

Jillian Taylor, Secretary; Hannibal Tuck, Member; & Randi Key, Member

### **I. Call to Order: 8:34 am**

### **II. Minutes of September 4, 2009, Meeting**

The minutes were reviewed and corrections are as follows: Remove Civil Ward Rules, Seclusion and Restraint Report and Hospital Director's Comments from being discussed in Executive Session to Open Session. Also, the meeting ended at 10:00 am and not 11:00 am, as reported.

**Action:** The minutes of the September 4, 2009 meeting were approved with the above corrections.

### **III. Public Comment:**

Ms. Masri stated that the clerical support for the Office of Human Rights is being eliminated by CSH and she wants to know if the LHRC can do anything to keep clerical support for the OHR. Ms. Masri further stated that this would

likely have a major impact on the patients since the advocates would be spending a significant amount of time addressing clerical duties instead of responding to patients' concerns.

**Action:** The Committee accepted Ms. Masri comments.

#### **IV. New Business**

**A. Monthly Variance Report for September 2009 – Presented by Jennifer Barker, Director of Public Relations**

Ms. Barker reported that there were no reportable incidents involving the four approved forensic variances during the month of September 2009.

**Action:** The Committee approved a motion to accept Ms. Barker's report.

**(Executive Session)**

The committee approved a Motion to move into Executive session pursuant to VA Code 2.2-3711 (A), Paragraph 15, for the protection of the privacy of individuals and their records in personal matters not related to public business.

**The following subject matters were discussed in Executive Session:**

**Monthly Abuse Summaries – August 2009**

**Formal Human Rights Complaints – September 2009**

**Spit Guard Usage – September 2009**

**(Return to Open Session)**

Upon reconvening in open session, the Central State Hospital Local Human Rights Committee certified that to the best of each member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the closed session were discussed in closed session

**B. Monthly Abuse Summary: August 2009 – Presented by Jennifer Barker**

**Action:** The Committee approved a motion to accept Mrs. Barker's report.

**C. Formal Human Rights Complaints – September 2009 – Presented by Jennifer Barker**

**Action:** The LHRC approved a motion to accept Mrs. Barker's report.

**D. Seclusion and Restraint Data Summary: Comparison of S/R Incidents and Totals for September 2009 and September 2008 – Presented by Jennifer Barker, Director of Patient Relations**

Ms. Barker stated that the seclusion/restraint numbers continue to be down, with no bed restraints, but still one patient continues to keep the numbers up.

**Action:** The Committee approved a motion to accept Ms. Barker's report.

**G. Spit Mask Usage – September 2009: Reported by Mr. Curseen**

Mr. Curseen reported that there were two reportable usages of the spit mask for the month of September 2009.

The first report shows that for 10 minutes the spit mask was being used while the patient was in seclusion. (Note: The spit mask isn't to be used while a patient is in seclusion.) The Committee requested follow-up to determine whether the data reported is correct and if so, why the spit mask was used while the patient was in seclusion.

The second report shows the spit mask was used appropriately, but the spit mask usage wasn't listed on the AOD report and was reported as a late entry. The Committee requested follow-up concerning the reason for the late entry and why this incident of the spit mask usage wasn't listed on the AOD report.

**Action:** The Committee approved a motion to accept Mr. Curseen's report, with the above noted follow-ups.

**V. Follow-up Business:**

1. LHRC Follow-up RE: E.C.T. Policy Revisions – Presented by Ronald Forbes, M.D., Medical Director

Dr. Forbes requested that this be tabled until next month.

**Action:** The Committee approved a motion to table the follow-up of the ECT Policy Revisions to the November 6, 2009 LHRC meeting.

**VI. Director's Comments:** None

## **VII. Advocate's Comments:**

Mr. Curseen told the Committee that the Region IV Annual LHRC Training Seminar will be held on October 30, 2009, at SVTC, Building one. He further stated that the letters had been sent out to all LHRC members about this training event.

**Adjournment: 9:40 A.M.**

**Next Meeting Date: November 6, 2009**